

Inclusion Powell River Society

JOB DESCRIPTION

Job Title: Residential Child Care Worker

Job Contribution:

The Residential Child Care Worker is responsible for providing care and support to the children residing in the Emergency Respite Residence. The Residential Child Care Worker works as part of a team, consisting of a child, the child's family, Ministry of Children and Families, social workers and Child and Family Services to provide emergency respite and foster care services. The Residential Child Care Worker provides a safe home, nourishing meals, appropriate clothing and accommodation. The Residential Child Care Worker provide a warm, nurturing environment with guidance and supervision that responds to the child's individual needs and ethnic/cultural heritage. The Residential Child Care Worker works collaboratively in developing and carrying out a plan of care.

Division: Child and Family Services

Reporting Relationship: The Residential Child Care Worker reports to the Senior Residential Child Care Worker

Grid and Benchmark: 11 – Residential Child and Youth Worker

KEY DUTIES AND RESPONSIBILITIES:

1. Works independently to provide day to day care for a child/young person, taking account of the particular issues for children/young people who are separated from their families.
2. Promotes the healthy growth and development of the child or young person with a particular emphasis on health and education.
3. Ensures childrens physical needs are met by performing duties such as assisting with basid personal hygiene, preparing meals and administering medication as required in accordance with established plans, procedures and policies.
4. To ensure that the child or young person is encouraged to develop and maintain a positive understanding of their origins, religion and culture.
5. To assist and support parents and others who are significant in a child or young person's life to develop and maintain healthy relationships with them.

6. To assist children and young people to move on in a positive manner.
7. To ensure that a child or young person is kept safe from harm and abuse, and that they are taught how to get help if they are worried or frightened by anyone or anything.
8. To keep written records of placements and to contribute to the child or young person's file and records.
9. Maintains records, documentation and reporting as required by the Ministry, inclusion Powell River polices, the Operations Manual and/or as requested by the Executive Director or Administration office. Ensures all required documentation is accurate, complete and timely and in keeping with inclusion Powell River standards. Uses Sharevision proficiently to maintain the records of families served, to keep others on the team who may be involved with the family up to date, and to stay current with agency and program updates reported in Sharevision Announcements and on the program home page. Checks e-mail regularly. Adheres to inclusion Powell River technology policy and policy related to records of persons served.
10. Is familiar with, supports, promotes, and implements the strategic goals and objectives of inclusion Powell River as determined by the Strategic Planning process. Adheres to inclusion Powell River policies and procedures. Understands the Service Principles and MCFD Provincial Guidelines and ensures that all of these important documents form the basis for all work performed.
11. Strives to maintain an up-to-date knowledge in the field of child development and the community living sector. Participates actively in training opportunities and the evaluation process. Contributes to a learning organization by self reflecting on his/her practice, sharing ideas and contributing to planning and discussions about service, and seeking input and support when concerns or questions arise.

REQUIRED QUALIFICATIONS:

- Diploma in Child, Youth Care, Social Work, Psychology or other studies in the Human Services Field
- Two (2) years recent related experience working with Children/Youth with disabilities

REQUIRED ABILITIES:

- An ability to provide a good standard of care to other people's children.
- An ability to promote healthy development including emotional, physical, sexual and educational.
- An ability to recognise the needs of children/young people and to prioritise these needs.

- To develop and maintain a secure, healthy relationship between the child/young person and yourself.
- An ability to work well with all those people in a child or young person's network, including the child's family, social worker, other professionals and people who are significant to a child or young person.
- A knowledge of child development and an ability to provide experiences which will stimulate a child/young person and provide opportunities to develop new skills.
- An ability to manage the health needs of children and young people in a proactive way and encourage the child to value their own health.
- An ability to encourage full participation in educational activities, and to work together with education professionals.
- An ability to transport children and young people to and from school and other educational activities.
- An ability to set appropriate boundaries and manage a child or young person's behaviour without the use of physical or other inappropriate punishment.
- An ability to listen and communicate with children and young people in ways appropriate for their age and understanding.
- A respect for the child or young person's origins, religion and culture and a willingness to learn more and to enable the child or young person to participate in cultural and religious activities.

REQUIREMENT FOR ONGOING EMPLOYMENT:

- Criminal Record Search renewable every 5 years
- Medical doctor's letter of good physical and mental health.
- TB test.
- Hepatitis B Vaccine where applicable
- A valid Work Safe BC approved First Aid Certificate
- Valid unrestricted Class 4 BC driver's license

This position is required to work alone in a stressful environment sometimes supporting clients in crisis situations. This position requires extremely good judgement to balance the need to take risks and promote learning with the need to exercise caution in potentially challenging or unsafe situations. This position requires a moderate level of physical fitness to effectively carry out the duties of the position and a high energy level to effectively manage 24 hour shifts.

ERGONOMIC CONSIDERATIONS:

In the execution of duties, the Residential Child Care Worker is required to use proper body mechanics and refer to INCLUSION POWELL RIVER policies and procedures including the Risk Assessments, Risk Analysis and other instructions in the program.